

In-Year Admissions Policy



St. Mary's RC Primary School

Mission Statement

We live learn and grow together with Jesus through:

- Showing love to all
- Encouraging friendship to include everybody
- Acting with honesty through prayer
- Being thankful for all God's gifts
- Remaining respectful through our actions
- Forgiving someone when they are sorry
- Displaying patience by being calm and caring
- Demonstrating compassion to everyone in God's family
- Leading in service by supporting our school community

Written by: Laura Wolstenholme

Date written: September 2025

Approved by governors on: October 2025

Policy will be reviewed: Annually

An application can be made for a place for a child at any time outside the admission round and the child will be admitted where there are available places. An application should be made to the school by completing the in-year admissions application form and returning it to Saint Mary's RC Primary School, Mayfield Avenue, Oswaldtwistle, Lancashire BB5 3AA by post or by hand.

The application form can be found below:

Where there are places available but more applications than places, the published oversubscription criteria, as set out in the admission arrangements for 2024-2025, will be applied. Our admission policy for 2024-2025 can be found here:

<https://st-marys-roman-catholic-primary-school.secure-primariesite.net/admissions/>

Parents are advised to read the admission arrangements carefully before making their application. If there are no places available, the child will be added to the waiting list. Please see the admission arrangements for more details. You will be advised of the outcome of your application in writing as soon as possible. Applicants must be informed of the outcome of their application within 15 school days of receipt, but the aim is to notify applicants of the outcome of their application within 10 school days of receipt. You have the right to appeal to an independent appeal panel if your application is unsuccessful.

If you have any questions in relation to in-year admissions, please contact Mrs Angharad Bentley (school bursar). You may also wish to discuss in-year applications with the local authority (Lancashire County Council)